



**MARTINSVILLE
AGRICULTURAL
FAIR**

P. O. Box 515 Martinsville, IL 62442

martinsvilleagfair.com

ATTENTION: ORGANIZERS OF FUNDRAISER ACTIVITIES

The 2018 Martinsville Agricultural Fair is scheduled for June 10-16. If your organization is interested in conducting a fundraiser activity during the 2018 fair, please see the new Fundraiser Policy below. This policy was adopted by the Martinsville Agricultural Fair Board of Directors Meeting on January 8, 2018. After reviewing the policy, if you have any questions, please contact one of the board members listed below.

2018 FUNDRAISER POLICY

- 1) Organizations wanting to conduct a fundraiser during the fair will be required to complete and submit the attached “Fundraiser Application”, explaining the purpose of the fundraiser and detailing the activity planned. The Application will be reviewed and if approved, a copy signed by a Board representative will be returned. If not approved, a letter of explanation will be sent to the organization. The Martinsville Agricultural Fair Board has the right to deny any application.
- 2) Organizations that are conducting a fundraiser activity throughout the week, will be allocated a total of six lanyards, two for sponsors and four for students. These will be punched each night as they enter the gate. No “Participant List” will be maintained and no armband will be issued. The organization will be responsible for the security of the lanyards and distributing them to the appropriate workers each day. Lost lanyards will not be replaced.
- 3) Organizations conducting a one night fundraiser activity, such as a 50/50 raffle, will be given 2 lanyards for sponsors and up to 10 lanyards for students (good for that night only). No “Participant List” will be maintained and no armbands will be issued.
- 4) Parents will not be allowed to use the student lanyards to enter the fairgrounds.
- 5) Anyone with a “Fundraiser Lanyard” must enter the grounds at the Beef Barn Gate.
- 6) All organizations selling food, will be recognized as a “food vendor” and required to pay the space fee of \$350 for the week.
- 7) All organizations conducting non-food vendor fundraisers will be required to pay \$100 per activity. (i.e. if an organization has a 50/50 raffle and sells t-shirts, the fee would be \$200).
- 8) **The appropriate Fundraiser Fee must be paid prior to June 10 in order to conduct the fundraiser (no exceptions).**

Vendor/Fundraiser Coordinators

Norma Calvert – 713-865-0022

Karyn Paulsen – 217-251-2204

Phil Reeds – 217-232-4442



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FUNDRAISER APPLICATION – 2018 MARTINSVILLE AGRICULTURAL FAIR

ORGANIZATION NAME: _____

CONTACT NAME: _____

CONTACT TELEPHONE # _____

E-MAIL: _____

MAILING ADDRESS: _____

DESCRIPTION OF THE FUNDRAISER ACTIVITY: _____

WILL FOOD BE SOLD? _____ IF SO, WHAT TYPE? _____

PURPOSE OF FUNDRAISER/HOW WILL FUNDS BE USED: _____

NIGHT(S) REQUESTED FOR FUNDRAISER: _____

(Final assignment of date(s) will be made by the Martinsville Ag Fair Board.)

Signature of Organization Contact

Approved: Martinsville Ag Fair Representative

Date

Date